

William WallStreet II

(631) 979-2345
wwallstreet@optonline.net

ePortfolio:
www.google.sites/wallstreet

123 Finance Way
Smithtown, NY 11787

WHAT I HAVE TO OFFER YOUR COMPANY for the position as a finance intern.

- Strong computer skills.
- Critical thinking skills for research purposes.
- Accurate and detailed oriented work habits.

EDUCATION:

Will graduate in June 2012 from Smithtown High School, Smithtown, NY. I have developed the following 21st Century competencies:

Critical Thinking Skills:

- Use fundamental and technical analysis to analyze and select stock for my portfolio. Selected Kohl's Department Stores after in-depth research of financial statements and annual reports. Achieved 1st Place in the Newsday Stock Market Game of over 900 competitors.
- Gathered and analyzed research on a foreign country, China, for the purpose of creating an international investment strategy. Studied such topics as the country's culture, political and economical systems, and equity markets.

Communications Skills:

- Gave a five-minute presentation on my Kohl's Department Stores project to Wall Street II class.

Team Work and Leadership Skills:

- Participated in Newsday's Stock Market Game in which our team rotated jobs and positions. Our task was to analyze public corporations and execute competitive buy and sell decisions. My team achieved the "Top 5" status on Long Island competing against over 900 teams. We increased our portfolio by 43% during a ten-week period.

Time Management Skills

- Successfully completed a sizeable mutual fund research project within the ten-day assignment period.

Computer Skills

- Utilized the following software programs in completing the finance projects: Microsoft Word, Excel, PowerPoint, and the Internet.

Finance Knowledge

Stock selection process	Retirement planning	Estate and Tax planning
Options and futures	Exchange trade funds	International finance
Personal savings and debt analysis	Foreign Currency and Exchange Rates	Asset allocation
Bonds	Mutual funds	Identity theft
		Real Estate

Learning from the Experts

- Class field trips to the floor of the American and New York Stock Exchanges.
- Attended seminars at the Exchanges and worked with a specialist on the trading floor.
- Introduced to real-world concepts through class speakers such as Ms. Maserbat of Citi Street Financial Planning and Shelly Newman of Edward Jones Investments.

Workplace Experience

- **Intern**, non-paid, for Merrill Lynch, Smithtown. During my ten-week internship I assisted the brokers with their daily tasks and entered data into the corporation's database.
- **Office Assistant**, Design Capital Planning. Summer, 2010. Duties included making appointments for potential investors who wished to update their personal finances.